

Blackdown Hills
 Parish Network
 Steering Group

Minutes of the meeting held on Monday 26th Nov 2012 at 2.00 pm (deferred from 22/11/12)
 AONB Meeting Room Hemyock

Present: Bruce Payne BP
 Lisa Turner LT
 Catherine Bass CB

Apologies: Heather Stallard HS
 Geoffrey Sworder GS
 Ann Papworth AP

| Item | Minutes | Action |
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| 1. | Minutes of the last Steering Group and Network meetings were reviewed and agreed. | |
| 2. | <p>Matters arising :</p> <p><u>County / District Council communications:</u> CB had had a phone call from Cllr Reed following the Network mtg, suggesting that he might be able to source some funds from TDBC for website support. No comms from Cllr Henley , although it was noted that he had said he would raise funding for BHPN question at the next full SCC mtg.</p> <p>CB has written to highways authorities in Devon and Somerset describing the difficulties experienced by communities in the Blackdowns, requesting that a point of contact be established for communications with BHPN. No responses received to date. Reminder to be sent, noting the first meeting of the Traffic/Transport /Highways group on Dec 3rd.</p> | |
| 3. | <p>Action Groups</p> <p>a. Communications/ website</p> <p>CB has sent webform text templates to Cosmic and these will be on the website soon to assist in populating adverts and diary entries. CB to check whether the final free training session will be a repeat of the basics (in which case delegates need to be different people) or an advanced session for the first session trainees (LT, Alun Tarr and CB plus option for 2 others). BP reported that Wellington w/out is wishing to take up a page on the site for the parish and he is keen to take advantage of the training. Check whether Alun Tarr is aiming to do the same for Churchstanton. Canvas for more trainees and be prepared to pay for further training as necessary.</p> <p>b. Transport etc</p> <p>Ken Pearson has agreed to take on the leadership of the Traffic/transport/Highways group adn will be invited to become a member of the Steering Group (a principal to be applied for all group leaders if they are not already Stg Gp members).</p> <p>First mtg is on Dec 3rd at AONB office. CB has volunteered to Minute the meeting until they have established their own internal structure. Stg group discussed outline terms of reference for the group to start work and information for KP to start with:</p> <ul style="list-style-type: none"> • Copies of relevant comments collected during Community Plan consultation • Copies of recent letters to Highways authorities in Devon and Somerset. • Suggestion that the group sets itself a scope within the context of important issues – this could be organised around 'corridors of complaint' relating to public transport – or lack of – routes, inappropriate HGV routes, | <p>CB</p> <p>KP/CB</p> |

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| | <p>maintenance issues on high traffic flow routes etc.</p> <ul style="list-style-type: none"> • consider current ways for the community to report problems - direct to parish or LA, or www.fixmystreet.com etc/. • Report back to the full Network meetings on progress. • Make opportunities to represent BHPN in relevant fora. <p>c. Planning LT to arrange the first Planning group meeting on behalf of Geoffrey Sworder before Christmas if possible. As for T/T/H, the group needs to establish its own terms of reference. CB to send LT all planning contacts identified in preparation of the Community Plan.</p> | LT/CB |
| 4. | <p>Correspondence</p> <p>Email received from Tony Spiess re Community Plan to be forwarded to LT for reply from AONB – agreed that BHPN is not a lobbying entity and will not respond to lobbying or political correspondents.</p> | CB/LT |
| 5. | <p>Finance</p> <p><u>Bank balance</u> stands at c. £2,750 with £705 o/s invoice to Cosmic to pay after training is complete. Bank statement due this week. £50 contribution received from All Saints to be banked.</p> | |
| 6. | <p>AOB and date of next meeting: Meeting closed at 15.30.</p> <p>Next meeting: tba late January /early Feb following the set up of T/T/H and planning action groups.</p> | CB |