

MINUTES BHPN STEERING GROUP MTG MONDAY June 1st at 2 .30pm

AONB Meeting Room

Attending

Heather Stallard	Chair
Catherine Bass	Co-ordinator & Communications Group
Lisa Turner	AONB
Graeme Long	Upottery

Apologies

Bruce Payne	Natural Futures
Ken Pearson	Churchstanton & Traffic, Transport & Highways Group leader

1. **Minutes** of last meeting on May 11th were discussed and approved.

2. **Matters arising:**

- CB still to enquire cost of adding Google Analytics code to website (Cosmic) to track usage and set up analytics on Facebook page. CB
- CB working on encouraging direct debit payments from advertisers to reduce invoicing task. CB
- Noted the reply to KP re his enquiry about ring-fenced transport funds £350k (Devon) and £300k (Somerset) to assist in getting innovative schemes off the ground –reply from Somerset (and in the guidance notes issued with the fund) is that ‘The funding cannot be used to provide revenue or capital support for road transport services themselves – eg funding cannot be used to provide local bus or community transport services.’

3. **BHPN AGM Agenda (Draft attached for Stg Gp approval)**

Date: Monday 22nd June in the Dutch Barn, Woodhayes.

CB to check whether the in-house projector has wifi access, if not we need a laptop with suitable plugport (CB’s is not suitable). CB

HS to supply tea/coffee/milk/sugar, CB to supply biscuits. HS/CB

Agenda:

Agreed to invite Speakers to present between 7.30 – 9.15 followed by AGM business CB

David Whitton of DCC (Head of Highways, Capital Development & Waste Management) is offering 30 mins to cover

1. Driving efficiency
2. Managing Demand
3. Enabling self-help in communities (for road maintenance issues)

Agreed that he need not concentrate too long on Efficiency as this has been dealt with by John Hart on previous visits, and to spend 15-20 mins on other 2 topics which will be of more interest to parishes. CB

Karen Rose (Devon Community Transport) will be invited to spend 15-20 mins on Community Transport. CB to confirm with her. CB

Somerset CC representation not yet achieved, though CB has spoken with Nick Margison (Highways and Transport Commissioning manager) who will confirm whether there is a colleague available to talk about Community Transport as he is away on June 22 (*now confirmed – Jane Newell will attend and bring examples of operating schemes*).

Will add BP's 'importance of working together' survey of Parish Minutes at Introductions. BP

Development of parish hubs to tackle road maintenance – research the Luppitt/Dunkeswell partnership for road maintenance. A new scheme contemplated by Hemyock/ Culmstock/ Clayhidon? Others in Somerset? CB

Regular AGM items (Chair & Finance reports, election/endorsement of Steering group) will follow at 9.00 pm.

The covering email to potential participants will also

- invite nominations or volunteers for the Steering group – one or two more people are needed. CB to ask Alun Tarr if he is interested. Still need a Dunkeswell rep on Stg group.
 - Ask Clerks to submit current details of their Parish Councils – Chair, Clerk and BHPN rep particularly, following the May election.
- CB

4. Forward Planning/Updates for Action areas

- LT to discuss with KP a date for a TDBC parishes planning workshop to discuss specific AONB relevant developments. LT/KP

5. Finance

- Accounts submitted for audit of 2014-2015 accounts. Not yet received back.

6 AOB

- CB to write to the three MPS with responsibilities in the BHAONB, Rebecca Pow (Taunton Deane), Marcus Fysh (South Somerset) and Neil Parish(Tiverton and Honiton) to enquire about dates for a mtg with the steering group, preferably after the start of summer recess, to discuss matters arising from the AGM to take forward to the Autumn General meeting. CB

Next stg gp meeting tba.